

Loan Originator: _____

Date of Application: _____ Date Submitted to CPAMS: _____

Borrower(s) _____	
Property Address: _____	
City: _____	State: _____ Zip: _____
Date Lock Request Form Submitted to CPAMS: _____ <input type="checkbox"/> Locked <input type="checkbox"/> Floating	
SP/VAL: \$ _____ LA - 1st: \$ _____	
LTV: _____ % CLTV: _____ % Rate: _____ % <input type="checkbox"/> Purchase <input type="checkbox"/> Refinance	
Program Type (30 Year Fixed, etc): _____ Est. Closing Date: _____	
Selling Agent: _____	
Company: _____	Who to call for access to enter home: _____
Phone #: _____	
Listing Agent: _____	Seller/Builder: _____
Company: _____	Office # _____
Phone #: _____	Home # _____

FOR COMPLIANCE, ALL STARRED (*) FORMS MUST BE DATED WITHIN 3 DAYS OF APPLICATION.

FOUND IN 'POINT' PRINT MENU	REQ'D	RCV'D	COMMENTS:
*Application (1003) Signed & Dated			
*Borrower(s) Cert/Auth			
*Mortgage Loan Orig. Agreement			
*Good Faith Estimate			
G.F.E. - Provider Relationship			
*Regulation Z/T.I.L			
*Right to Receive Appraisal			
4506-T / 8821			
Equal Credit Opportunity Act			
Privacy Policy (Pgs 1 & 2)			
*Servicing Disclosure (Pgs 1 & 2)			
Patriot Act Information Disclosures			
Patriot Act - Borrower ID			
Patriot Act - Co-Borrower ID			
Notice to Home Loan Applicant (see below)			

Notice to Home Loan Applicant, located on last 2 pages of Kroll Factual Data Credit Report, **MUST** be signed by Borrower(s) at time credit is pulled. Credit Score Information Disclosure (Pgs 1 & 2), located in the 'POINT' Print Menu, and may be used as an alternative.

FOUND ON WEBSITE/LOAN DOCS	REQ'D	RCV'D	COMMENTS:
Statement Regarding Fees & Deposits			
Lock Request Form - Lock Confirmation			
*Program Type Disclosure			

Please provide the Borrower(s) with the FBI Mortgage Fraud Warning at time of application. (Located on website)

'Settlement Costs and You' Consumer Pamphlet **MUST** be given to Borrower(s) within 3 days of application per RESPA! (Located on website)

REQUEST FROM BORROWER	REQ'D	RCV'D	COMMENTS:
2 <u>MOST</u> Recent Paystubs			
2 <u>MOST</u> Recent Bank Statements			
W-2's - Last 2 Years			
Picture ID (Driver's License)			
Earnest Money & Addendum(s)			
Signed Divorce Decree(s)			
Tax Returns (All Schedules)			
Y.T.D. P&L - Balance Sheet(s)			
Settlement Statement (HUD-1)			
Complete Bankruptcy Papers			

	REQ'D	RCV'D	COMPANY:	
CREDIT REPORT			NACM/KROLL FACTUAL DATA	
APPRAISAL W/ LICENSE			COMPANY	
Cost breakdown			APPRAISER	
Plans & Specs			PHONE #	FAX #
Final Inspection			E-MAIL	
PRELIMINARY TITLE REPORT			COMPANY	
			OFFICER	
COMPLIANCE REQUEST TO TITLE CO			PHONE #	FAX #
			E-MAIL	
HOME OWNERS INSURANCE			AGENT	
			PHONE #	FAX #
CREDIT APPROVAL LETTER				
ADVERSE ACTION LETTER				
COMPLETE CLOSING PACKAGE				